



"Enriching Lives"

COUNTY OF LOS ANGELES
DEPARTMENT OF MEDICAL EXAMINER-CORONER
1104 N. MISSION RD, LOS ANGELES, CALIFORNIA 90033



Mark A. Fajardo, M.D.
Chief Medical Examiner-Coroner

August 04, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

46 August 4, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

**AUTHORIZE THE MEDICAL EXAMINER-CORONER TO EXPEND FUNDS TO HOST AND
CONDUCT THE ANNUAL SKELETAL RECOVERY WORKSHOP AND WEST COAST TRAINING
CONFERENCE FOR THE NEXT THREE FISCAL YEARS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Request approval to expend funds to host and conduct the 2015 Skeletal Recovery Workshop to be held on September 14-18, 2015, and additional workshops and conferences for the subsequent three years through Fiscal Year 2017-18.

IT IS RECOMMENDED THAT THE BOARD:

- 1) Authorize the Department of Medical Examiner-Coroner (DMEC) to expend funds to host and conduct the 2015 Skeletal Recovery Workshop to be held September 14-18, 2015, and sign agreements with conference sites for facility rental and use fees, catering services and other incidental expenses at an estimated cost not to exceed \$25,000.
- 2) Authorize the Chief Medical Examiner-Coroner or his designee to expend funds to host and conduct the annual Skeletal Recovery Workshop for three subsequent years through Fiscal Year 2017-18 and sign substantially similar agreements with similar conference
- 3) sites for facility rental fees, catering services and other incidental expenses not to exceed a total amount of \$25,000 per annual event.
- 4) Authorize the Chief Medical Examiner-Coroner or his designee to expend funds to host and conduct the annual West Coast Training Conference for three subsequent years through Fiscal Year 2017-18, and sign substantially similar agreements with similar conference sites for facility rental

fees, catering services and other incidental expenses not to exceed a total amount of \$45,000 per annual event.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow Department of Medical Examiner - Coroner to host and conduct the annual Skeletal Recovery Workshop to be held September 14-18 2015, at the Holiday Inn Burbank Media Center and additional subsequent annual workshops for three years. The recommended actions will also allow the DMEC to host and conduct the annual West Coast Training Conference for the next three years.

The DMEC hosts and conducts both of these annual events to facilitate education and training for coroners, law enforcement, medicolegal death investigators, criminalists, students and other legal and medical personnel throughout the state and nation. The Skeletal Recovery Workshop provides Peace Officer Standards Training (POST) credits and the West Coast Training Conference offers POST credits as well as Continuing Medical Education (CME) credits. Attendance for the Skeletal Recovery Workshop is estimated to range up to 50 participants and for the West Coast Training Conference up to 100 participants.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the County's Strategic Plan Goal #1 Operational Effectiveness.

FISCAL IMPACT/FINANCING

The 2015 and subsequent Skeletal Recovery Workshops and West Coast Training Conferences will be initially funded by the DMEC's operating budget, and it is expected that the cost will be offset by the participant registration fees and sponsor donations collected by the DMEC prior to each event. The total annual event costs for the Skeletal Recovery Workshop and the West Coast Training Conference will not exceed \$25,000 and \$45,000, respectively.

The 2015 Skeletal Recovery Workshop costs for venue space and catering services at the Holiday Inn Burbank Media Center are estimated at \$8,300 and incidental costs are estimated at \$13,600. Incidental costs include cost of supplies, teaching tools, presenter fees and transportation to the dig site. The final cost per participant will be determined by the actual number of attendees.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

For over 20 years, the Department of Medical Examiner – Coroner has provided POST and CME training credits for both the law-enforcement and medical community throughout the county, state and nation. As one of the nation's largest coroner's offices, accredited by several state and national accrediting bodies, such as the National Association of Medical Examiners (NAME) and POST, the DMEC is a leader in providing training in these areas of expertise.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Both the annual Skeletal Recovery Workshop and the West Coast Training Conference provide medicolegal death investigation training for coroners, law enforcement, fire departments, medicolegal death investigators, forensic pathologists, nurses and forensic science students throughout the state and nation. The training provided is critical to the forensic science, law enforcement and medicolegal fields. Some of the training provided, such as the hands-on recovery of skeletal remains, is the only one of its kind offered in the State.

Respectfully submitted,

A handwritten signature in black ink that reads "Mark A. Fajardo, M.D.". The signature is written in a cursive, flowing style.

MARK A. FAJARDO

Chief Medical Examiner-Coroner

MAF/slg